

August 2008

Dear Parent or Guardian,

Uxbridge Public Schools has always felt that the job of educating our students is an incredibly important responsibility; something that we do not take lightly. We feel that our most important partnership is the one that we develop with our students and their families.

The Uxbridge High School Guidance Department is extending services so that together we may develop a seamless network of caring adults who share in providing your child with services and support. For the 2008-2009 school year the Guidance Department will be available to students and parents every morning beginning at 7:15 a.m. Each afternoon a counselor will also be available until 3:00 p.m. Monday through Thursday. Additionally counselors will be making a series of classroom visitations throughout the academic year to acquaint students with timely issues and information that will benefit them. Enhanced delivery of services will also include regularly scheduled meetings with students on a rotating basis so that we can get to know them.

Occasionally there might be a more pressing instance when extra attention must be paid to a student in order to prevent a small issue from becoming larger and more complex. To alleviate this situation, you will find an appointment request form below. Feel free to fill it out and either return it to Uxbridge High School or mail it to the Guidance Department. This same form can be found on-line at our website and emailed to us. Whatever method you use, please do not hesitate to call on us to help your child maximize his/her potential.

We encourage you to call upon us whenever you feel that it would benefit your child.

Sincerely,
George Zini, gzini@uxbridge.k12.ma.us
Associate Principal of Student Services

I am requesting an appointment for my child _____ who is currently in grade _____.
Date: _____

This appointment is requested in order to focus on (please check the appropriate issue)

- Overall academic status
- Subject Specific Problem
- Career Counseling College /Post Graduate Education Planning
- Interpersonal Relationships
- Problem Solving Academic or Personal
- Course Selection
- Financial Aid Information
- Other _____

This appointment should be viewed as:

- An emergency (immediate response)
- High priority (w/in 24-48 hours)
- Priority (w/in the week)