

Steps in obtaining a work permit

- 1) You must obtain a job.
- 2) Go to the website:
http://www.mass.gov/Elwd/docs/dos/youth_employment/youth_application.pdf , print and then read application
- 3) Complete all sections of the application prior to bringing application to UHS Guidance office. *Physicians signature must be obtained for anyone under the age of 16.*
- 4) Student must bring application to UHS Guidance office Monday – Friday from 7:30 a.m. – 2:00 p.m. Parents can not bring in application for the student because student signature will be needed when application is being processed.
 - a. If student is presently enrolled at Uxbridge High School, they must bring birth certificate or proof of age.
 - b. If student is not enrolled at UHS, they must bring their birth certificate or proof of age and a copy of their most recent report card.
- If you have any questions, please call the Guidance office at 508-278-8633 ex. 7112