

# UXBRIDGE PUBLIC SCHOOLS

## Department of Pupil Personnel Services

To: Donald Sawyer

October 17, 2007

From: Ginette G. Goodwin

Re: Medicaid Collection

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I am happy to inform you that our Medicaid statistics are at an all time high for the District. We have reached 99% in our parent consents allowing us to collect more monies than ever before.

As you know:

- The higher the return of parent signatures (allowing our district to collect medicaid for those students) the higher collections are deposited into the Town Treasury.

We have achieved this higher rate by:

- Sending out the signature page as a part of the IEP Process (the visibility is much better in this way) and the stigma is lessened by asking all parents to sign the form automatically along with the IEP.
- I also provide MSBilling, on a quarterly basis, with an entire student body roster, which enables them to identify medically eligible Medicaid students.
- MSBilling than compares those students against the state Medicaid roles & advises me which students might still be outstanding in our quest to obtain signatures.
- Ch. 766 - Administrative Activity Claiming collections has also helped in increasing our collections:

Time studies are conducted three times a year from our District Service Providers;

They are than asked to report:

- Direct care, counseling or treatment
- Document records of service, referrals or consults w/staff related to direct service visit
- Pre-iep evaluations related to development of an IEP
- Personal aid services
- Performing mandated child health screening
- Direct nursing services, slp, ot, pt, counseling
- Team meetings related to child's educational IEP
- Clerical & travel associated w/performing these activities

Salaries for these providers are tallied three times a year to allow their service time to be calculated for billing purposes for Medicaid eligible students.

Total quarterly tuition expenditures for day schools, quarterly tuition expenditures for residential schools, quarterly specialized transportation expenditures for SPED students, # of students receiving special transportation and # students receiving specialized transportation in their IEP for medical reasons.

Looking forward to a more productive year.

*Ginette G. Goodwin*

Medicaid Coordinator

# Medicaid Consents



