

UXBRIDGE PUBLIC SCHOOLS

Department of Pupil Personnel Services
“Minimizing Obstacles, Maximizing Opportunities...
For Every Student!”

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Monthly Report – January 2008

Overview of Activities

- The Department of Pupil Personnel Services is responsible for the following activities throughout the month of January: Update all staffing caseloads, Continue to prepare budget, Continue outreach to other state agencies, Professional Development/Implementation, Meet with Key Constituents regarding implementation of school improvement and system wide goals, Respond to ongoing complaints, Attend faculty/staff meetings, Walkthrough of buildings, and Advertise and promote outreach to the community of Uxbridge, Massachusetts.
- The Superintendent of Schools, the Director of Pupil Personnel Services, and the Director of Curriculum, Instruction and Assessment met with the Program Quality Assurance Central Massachusetts Liaison, to review the DRAFT Corrective Action Plan in an effort to address the areas identified as “partially implemented” in the 2007 FINAL Report of the Coordinated Program Review. As a result of this meeting, it is the hope of the entire administrative team that Uxbridge Public Schools’ proposed Corrective Action Plan will be approved within one month’s time by Darlene Lynch, the Director of Program Quality Assurance.

Subject Activities

Throughout the month of January, the Director of Pupil Personnel Services met with Uxbridge Public School service providers in the areas of special education, English language education, 504 compliance, and guidance/wellness. Additionally, the Director of Pupil Personnel Services met with representatives of MSB-Services, Inc. and CaseE, Inc, its IEP software provider, in an effort to effectively improve the software platform for the Uxbridge Public Schools administration, faculty, staff and service providers.

The Director of Pupil Personnel Services continues to be an active member of the Administrative Team meeting process twice per month the Director of Pupil Personnel Services attended out-of-district IEP meetings in the following communities: Harvard, Dudley, and Southbridge, Massachusetts.

The Director of Pupil Personnel Services continues to examine the special education budget on a monthly basis - in cooperation with the School Business Manager, and Superintendent of Schools. Additionally, in January, the Director of Pupil Personnel Services has participated in the budget Sub-Committee meeting process as a means of informing the larger committee of programmatic and service delivery needs “projected” for the 2008-2009 academic year.

The Director of Pupil Personnel Services continues to work in partnership with the Commonwealth of Massachusetts' Department of Education in the area of grant writing as a means of improving programs and services for students with disabilities.

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Professional Development Activities

On January 25, 2008, a half-day professional development workshop on "Writing Measurable IEP Goals and Objectives" was orchestrated by the Director of Pupil Personnel Services at the Uxbridge High School Library. The workshop was provided to all Uxbridge Public School special education faculty and of related service providers (See PowerPoint Presentation Attached).

The Director of Pupil Personnel Services continues to offer department support in the areas of relicensure guidance/technical support – so that Uxbridge Public Schools special education faculty/staff remain current in the ever-changing laws of the Commonwealth. This technical support and guidance is offered throughout the academic year in partnership with the Department of Education and Framingham State College.

The Director of Pupil Personnel Services continues to participate in the Blackstone Valley Educational Collaborative Regional monthly meeting – as a means of remaining current with local, state and federal legal mandates.

The Director of Pupil Personnel Services is participating in a full year federally funded Department of Education Special Education Leadership Academy for New Administrators.

PAC Reports

On January 8, 2008, the Uxbridge Special Education Parent Advisory Council (USEPAC) held its monthly meeting of the 2007-2008 academic year at 7:00p.m. in the library of the Whitin Middle School.

The website for the Parent Advisory Council has been updated and contains numerous items of interest, and support materials for families of children with disabilities. To access this website, go to: http://www.uxbridgeschools.com/pupilservices_pac.shtml

The Uxbridge Public Schools Parent Advisory Council continues to expand its "Lending Library" for Parents/Families with exceptional children. Anyone interested in adding/borrowing an item from the lending library can come to the Central Office location, Suite 207, of Town Hall.

The next meeting of the Uxbridge Special Education Parent Advisory Council will be held on Tuesday, February 12, 2008 at 7p.m. in the library of the Whitin Middle School.

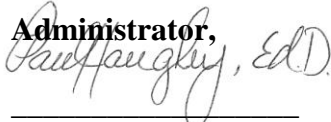
General Department Information

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Upcoming Events

The Uxbridge Special Education Parent Advisory Council will be holding a staff appreciation dinner on February 7, 2008 at the VFW in Uxbridge, MA. to recognize the dedicated efforts of the special education faculty, staff and service providers who work tirelessly with their children.

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Administrator,


Paul S. Haughey, Ed.D.