

UXBRIDGE PUBLIC SCHOOLS
Department of Pupil Personnel Services
“Minimizing Obstacles, Maximizing Opportunities...
For *Every* Student!”

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Monthly Report – August 2009

Overview of Activities

The Department of Pupil Personnel Services is responsible for the following activities throughout the month of August: Update Program Documents & Website, Oversee Expenses, Prepare Professional Development, Oversee and Plan Curriculum Workshops, Complete Hiring, Prepare for Grant Submissions to DESE, Finalize Transportation of Special Education Students, Schedules and Plans, Submit Grants to DESE, Opening Meeting/Orientation, New Staff Training, Notices Train New Staff, IEP Verification, Entry Interview: Principals & Key Constituents, Walkthrough Buildings, and Advertise and Outreach to Community.

Subject Activities

Throughout the month of August, the Director of Pupil Personnel Services met with building level principals, and Uxbridge Public School service providers in the areas of special education.

The Director of Pupil Personnel Services continues to be an active member of the Administrative Team meeting process twice per month.

The Director of Pupil Personnel Services attended out-of-district IEP meetings in the following communities: Whitinsville, Malden, Swansea, Springfield, Haverhill, Framingham, Franklin, Upton, Worcester, and North Attleborough, Massachusetts.

The Director of Pupil Personnel Services continues to examine the special education budget on a monthly basis - in cooperation with the School Business Manager and Superintendent of Schools.

The Department of Pupil Personnel Services continues to work in partnership with the Commonwealth of Massachusetts' Department of Elementary and Secondary Education in the area of grant writing as a means of improving programs and services for ALL students.

Professional Development Activities

The Director of Pupil Personnel Services continues to offer department support in the areas of relicensure guidance/technical support – so that Uxbridge Public Schools special education faculty/staff remain current in the ever-changing laws of the Commonwealth. This technical support and guidance is offered throughout the academic year in partnership with the Department of Elementary and Secondary Education and Framingham State College.

PAC Reports

The Uxbridge Special Education Parent Advisory Council (USEPAC) held its first meeting of the academic year on Wednesday, August 26, 2009. USEPAC meetings will be held on the second Wednesday of every month at 7p.m. in the Whitin Middle School library.

The website for the Parent Advisory Council has been updated and contains numerous items of interest, and support materials for families of children with disabilities. To access this website, go to: http://www.uxbridgeschools.com/pupilservices_pac.shtml

The Uxbridge Public Schools Parent Advisory Council continues to expand its "Lending Library" for Parents/Families with exceptional children. Anyone interested in adding/borrowing an item from the lending library can come to the Central Office location, Suite 207, of Town Hall.

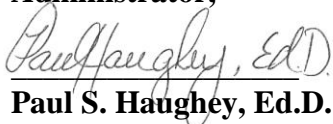
General Department Information

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Upcoming Events

In September, the Department of Pupil Personnel Services will participate in the Opening Meeting/Orientation of all faculty/staff, Verify IEPs, Provide New Staff Training Notices, Conduct Entry Interviews with: Principals & Key Constituents, Walkthrough Buildings, Advertise and Outreach to Community, Mass Mailing of Procedural Safeguards, Prepare for SIMS Submissions to DESE, and participate in the MSBA Community Forum Meetings.

Administrator,


Paul S. Haughey, Ed.D.