



Earl D. Taft Elementary School

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Howard D. Boyaj, Principal
Lori J. Fafard, Assistant Principal

DATE: October 1, 2009
TO: George Zini
FROM: Dr. Boyaj
RE: **Operational Report**

Report for October 6 School Committee Meeting

New School Day Schedule

Thank you for implementing the new school-day schedule at Taft. Bus arrival and dismissal times and procedures are back to normal. Classes are now beginning on time in the morning. Afternoon dismissal procedures are working well.

School Cleanliness

The past month I have had concerns regarding the cleanliness of the building and have expressed my concerns to the custodial staff. Several factors impact conditions: Taft is a very large school, younger children use more materials that generate waste, and one custodian has been on extended sick-leave.

My observations during the first month, however, lead me to believe that more diligent effort by the custodians could improve the school's cleanliness.