



# Earl D. Taft Elementary School

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Howard D. Boyaj, Principal  
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DATE: November 1, 2009  
TO: George Zini  
FROM: Dr. Boyaj  
RE: **Operational Report**

## **Calendar of Upcoming Events**

The month of November at Taft School traditionally brings a busy calendar of student activities, PTO events, and seasonal programs.

Following is the Calendar of Events for November:

November 5	Open House for Title I Parents from 4:30 – 6:30 p.m.
November 10	Veterans' Day Assembly for Grade 4 at 9:30 a.m.
November 10	Mix-It-Up At Lunch Activity for Grade 4 Students
November 10	PTO Executive Board Meeting at 6:00 p.m. (Taft Café)
November 10	PTO Parents' Monthly Meeting at 7:00 p.m. (Taft Café)
November 11	Veterans' Day – No School
November 13	Special Ed. PAC Holiday Shopping Boutique at 7:00 p.m.
November 15	Town Loop Challenge Walk/Run – Register at Taft 10:00 a.m.
November 16	Mother/Son PTO Planning Meeting at 7:00 p.m. (Taft Café)
November 18	Taft School Council Monthly Meeting at 3:30 p.m. (Room 206)
November 18	Fall Fundraiser Pick-Up from 4:00 – 8:00 p.m. (Taft Café)
November 19	Taft Parent Teacher Evening Conferences from 6:00 – 8:00 p.m.
November 20	Taft Parent Teacher Afternoon Conferences from 12:30 – 3:00 p.m.
November 20	Half-Day for Taft Students – Dismissal at 11:30 a.m.
November 24	PTO Giving Tree Program at 6:30 p.m. (Taft Café)
November 25	Half-Day for Taft Students – Dismissal at 11:30 a.m.
November 26	Thanksgiving Day - No School
November 27	Thanksgiving Recess – No School

## **Professional Development**

The following staff attended professional development opportunities.

October 2, 2009 – Lillian Hazard, Melanie Ethier, Melissa McCall and Lynn Frabotta attended an Empowering Writers Workshop. The training was held at the Uxbridge High School.

October 14, 2009 – Lisa Hartman attended the Title I Technical Assistance Session held in Marlborough, MA.

October 16, 2009 – Janet Iannuccilli attended the MSPA Fall Conference. The conference focused on Students with Mental Health Needs: How Recent Changes in State Law will Impact the Role of School Psychologists. The workshop was held in Framingham, MA.

October 19 & 20, 2009 – Lisa Stephens and Erica Haraldsen attended the Nuts & Bolts of Running Social Thinking Programs & Teaching Beyond the Think Social! Curriculum. The workshop was held in Seekonk, Ma.

October 23, 2009 – Kim Hill and Lynne Patton attended the Massachusetts Secondary School Administrator's Association Annual Administrative Assistant Conference. The workshop focused on leadership, developing effective communication and developing an understanding attitude for others. The conference was held at the MSSAA Conference Center in Franklin, MA.

October 24, 2009 – Dr. Boyaj, Ruth Bandstra, Kathleen Fletcher, Lisa Hartman, Michelle Kelly, Melissa McCall, Gaye Quintiliani, Michelle Roche and Pam Yukna attended the Dunn Institute Learning Differences Conference at Providence College.

October 28 & 29, 2009 – Mary Ellen Jansson attended the Mass CUE and M.A.S.S. Technology Conference. The conference was held in Wellesley, MA.