

# UXBRIDGE PUBLIC SCHOOLS

Department of Pupil Personnel Services  
“Minimizing Obstacles, Maximizing Opportunities...  
For Every Student!”

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## Monthly Report – November 2009

### Overview of Activities

- **The Department of Pupil Personnel Services is responsible for the following activities throughout the month of November: Prepare for December Count, Update All Staffing Caseloads, Begin To Prepare Budget, Contact Early Intervention on Students, Outreach to Other Agencies, Complete first Quarter of Medicaid Claims, Meet with Key Constituents regarding implementation of school improvement, and system wide goals, Walkthrough of Buildings, and Advertise and promote outreach to the community of Uxbridge, Massachusetts.**

### Subject Activities

Throughout the month of November, the Director of Pupil Personnel Services met with Uxbridge Public School service providers in the areas of special education, English language education, 504 compliance, guidance, and health/wellness.

The Director of Pupil Personnel Services attended out-of-district meetings in the following communities: Blackstone, Canton, Mendon, Milford, Seekonk, Whitinsville, and Worcester, Massachusetts.

The Director of Pupil Personnel Services continues to examine the special education budget on a monthly basis - in cooperation with the School Business Manager, and Superintendent of Schools.

The Director of Pupil Personnel Services continues to be an active member of the Administrative Team meeting process twice per month. As well, the Director participates on the Uxbridge Interagency Roundtable, Response to Intervention (Rti) Implementation Team, and the Uxbridge Public Schools Technology Team.

The Director of Pupil Personnel Services continues to work in partnership with the Commonwealth of Massachusetts’ Department of Elementary and Secondary Education in the area of grant writing as a means of improving programs and services for students with disabilities.

### Professional Development Activities

The Director of Pupil Personnel Services continues to offer department support in the areas of relicensure guidance/technical support – so that Uxbridge Public Schools special education

faculty/staff remain current in the ever-changing laws of the Commonwealth. This technical support and guidance is offered throughout the academic year in partnership with the Department of Elementary and Secondary Education and Framingham State College.

The Director of Pupil Personnel Services continues to be an active member of the English Language Learners Low Incidence Group and the Blackstone Valley Educational Collaborative Regional monthly meeting – as a means of remaining current with local, state and federal legal mandates.

On November 25, 2009, the faculty at Taft Elementary School participated in a retraining of MELA-R/W protocols as a means of remaining current with state guidelines. As a result of this retraining, Taft Elementary School faculty will be able to administer the MELA-O R/W assessments to English Language Learners in the spring as part of MCAS.

### **PAC Reports**

The website for the Parent Advisory Council has been updated and contains numerous items of interest, and support materials for families of children with disabilities. To access this website, go to: [http://www.uxbridgeschools.com/pupilservices\\_pac.shtml](http://www.uxbridgeschools.com/pupilservices_pac.shtml)

The Uxbridge Public Schools Parent Advisory Council continues to expand its “Lending Library” for Parents/Families with exceptional children. Anyone interested in adding/borrowing an item from the lending library can come to the Central Office location, Suite 207, of Town Hall.

The USEPAC Holiday Vendor Fair was held on Friday, November 13, 2009 from 6:30p.m. until 9:00p.m. The event was considered by many in attendance a “huge success!”

The next meeting of the Uxbridge Public Schools Special Education Parent Advisory Council will be Wednesday, December 9, 2009 in the Whitin Middle School Library at 7:00p.m.

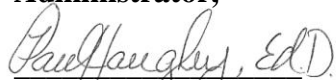
### **General Department Information**

The Department of Pupil Personnel Services is responsible for the following activities throughout the month of November: Prepare for December Count, Update All Staffing Caseloads, Begin To Prepare Budget, Contact Early Intervention on Students, Outreach to Other Agencies, Complete first Quarter of Medicaid Claims, Meet with Key Constituents regarding implementation of school improvement, and system wide goals, Walkthrough of Buildings, and Advertise and promote outreach to the community of Uxbridge, Massachusetts.

### **Upcoming Events**

The Uxbridge Special Education Parent Advisory Council (USEPAC) next meets on Wednesday, December 16, 2008 in the Whitin Middle School Library at 7:00p.m.

**Administrator,**

  
**Paul S. Haughey, Ed.D.**