

# UXBRIDGE PUBLIC SCHOOLS

Department of Pupil Personnel Services  
“Minimizing Obstacles, Maximizing Opportunities...  
For Every Student!”

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## Monthly Report – April 2010

### Overview of Activities

- The Department of Pupil Personnel Services is responsible for the following activities throughout the month of April: Participate in American Reinvestment and Recovery Act webinars, conferences and informational meetings with various agencies of federal, state and local government; Special Education School Choice Increment Report Submitted; Meet with key constituents regarding implementation of school improvement and system wide goals; Walkthrough of buildings; Conduct resolution, facilitation, mediation, and hearing Processes; Plan extended year programs; Complete Medicaid RMTS Reports; Recruit New Faculty/Staff; Implement Professional Development; Prepare and Implement MCAS Supports for Assessment; Prepare Contracts and Bids for Next Year; Prepare for Circuit Breaker/SIMS; Prepare for Posting of Vacancies After Budget Approval; Prepare Yearly Reports; and Advertise and promote outreach to the community of Uxbridge, Massachusetts.
- The Commonwealth of Massachusetts Department of Elementary and Secondary Education’s Program Quality Assurance division conducted a Mid Cycle Review of all special education programs and services within the Uxbridge Public Schools on April 28<sup>th</sup> & 29<sup>th</sup>. A report detailing the findings of this two day site visit is in production.

### Subject Activities

Throughout the month of April, the Director of Pupil Personnel Services met with building principals, Uxbridge Public School service providers in the areas of special education, English language education, 504 compliance, Guidance Services, and Health/Wellness.

The Director of Pupil Personnel Services attended out-of-district meetings in the following communities: Bellingham, Blackstone, Milford, Upton, and Worcester, Massachusetts.

The Director of Pupil Personnel Services continues to examine the special education budget on a monthly basis - in cooperation with the School Business Manager and Superintendent of Schools.

The Director of Pupil Personnel Services continues to be an active member of the Administrative Team meeting process twice per month. As well, the Director participates on the Uxbridge Interagency Roundtable, Response to Intervention (Rti) Implementation Team, Professional Development Team and the Uxbridge Public Schools Technology Team.

The Director of Pupil Personnel Services continues to work in partnership with the Commonwealth of Massachusetts' Department of Elementary and Secondary Education in the area of grant writing as a means of improving programs and services for students with disabilities.

### **Professional Development Activities**

The Director of Pupil Personnel Services continues to offer department support in the areas of relicensure guidance/technical support – so that Uxbridge Public Schools special education faculty/staff remain current in the ever-changing laws of the Commonwealth. This technical support and guidance is offered throughout the academic year in partnership with the Department of Education and Framingham State College.

The Director of Pupil Personnel Services continues to be an active member of monthly regional meetings. Each month, the Director attends the LSDO Curriculum, Instruction and Assessment Team, the English Language Learners Low Incidence Group and the Blackstone Valley Educational Collaborative for Special Education Directors – as a means of remaining current with local, state and federal legal mandates.

### **PAC Reports**

On April 14, 2010, the Uxbridge Special Education Parent Advisory Council (USEPAC) held its seventh meeting of the 2008-2009 academic year at 7:00p.m. in the library of the Whitin Middle School.

The website for the Parent Advisory Council has been updated and contains numerous items of interest, and support materials for families of children with disabilities. To access this website, go to: [http://www.uxbridgeschools.com/pupilservices\\_pac.shtml](http://www.uxbridgeschools.com/pupilservices_pac.shtml)

The Uxbridge Public Schools Parent Advisory Council continues to expand its “Lending Library” for Parents/Families with exceptional children. Anyone interested in adding/borrowing an item from the lending library can come to the Central Office location, Suite 207, of Town Hall.

The next meeting of the Uxbridge Special Education Parent Advisory Council will be held on Wednesday, May 12, 2010 at 7p.m. in the library of the Whitin Middle School.

### **General Department Information**

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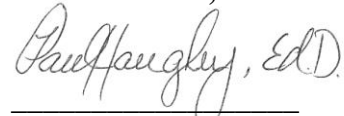
Posting of Vacancies After Budget Approval; Prepare Yearly Reports; and Advertise and promote outreach to the community of Uxbridge, Massachusetts.

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### **Upcoming Events**

The next meeting of the Uxbridge Special Education Parent Advisory Council will be held on Wednesday, May 12, 2010 at 7p.m. in the library of the Whitin Middle School.

**Administrator,**

A handwritten signature in cursive script that reads "Paul Haughey, Ed.D." The signature is written in black ink and is positioned above a horizontal line.

**Paul S. Haughey, Ed.D.**